

Hello Art Instructors,

We are excited to begin planning the camps and classes schedule at the Kimball Art Center! The Winter Semester runs December through February.

We will not be holding classes on the following dates:

December 24

December 25

December 31

January 1

January 14 - February 8

Class Time Options:

Monday - Friday:

- 4:00 PM - 6:00 PM: (2 hours) Kids and Teens
- 10:30 AM - 12:00 PM: (1.5 hours) Tots
- 3:00 PM - 4:30 PM (1 hours) Tots
- 6:00 PM - 9:00 PM: (3 hours) Adults

Weekends:

- 12:00 PM - 5:00 PM: (5 Hours) Adults
- 10:00 AM - 12:00 PM: (2 hours) All Ages

Classes and Workshops can be offered to all ages outside of the class schedule. Consider all day or multi-day workshops, 8-week courses or 1-2 hour Family classes. Please propose classes within our hours of operation.

Building hours:

- Main Building: Monday through Friday, 9:00 a.m. – 9:00 p.m.; Saturday and Sunday, 12:00 p.m. – 5:00 p.m.
- Clay Studio: Monday through Friday, 11:00 p.m. – 9:00 p.m.; Saturday, 10:00 a.m. –5:00 p.m. and Sunday, 12:00 p.m. – 5:00 p.m.

We group our classes into the following categories:

- **All Ages** (cross-generational and a great way to spend quality time with your family or friends. In each class, students work individually as well as collaboratively with others. Children under 10 must be accompanied by an adult.)
- **Tots** (Ages 3 - 5) All tots are accompanied by an adult. You can offer a 1-hour class with no adults to 4 and 5 year olds only.
- **Kids** (Ages 6 - 10) Must have completed Kindergarten in order to register for summer classes, entering 1st grade.
- **Tweens & Teens** (Ages 11 - 16).
- **Adults** (17+) Some teens 14+ are welcome to enroll in adult classes if specified by instructor.

Any of the following mediums are welcome:

Painting (Acrylic, Oil, Watercolor, Plein Air), Drawing, Illustration, Digital Photography, Mixed Media, Encaustic Painting, Glass Fusion, Stained Glass, Ceramics, Jewelry, Fine Silver Smithing, Sculpture, Metal Working/Welding, Glass and Ceramic Mosaics, Printmaking, Textiles, Digital Art, Holiday specific classes, Craft classes or any other media related to visual art that can be facilitated in our studios.

Mediums we would love to see more of:

- Glass
- Jewelry
- Textiles

PLEASE DO NOT SCHEDULE A CLASS UNLESS YOU ARE 100% POSITIVE YOU ARE AVAILABLE TO TEACH.

- We do our best to communicate with you. We expect the same from you.
- Contacts are sent out a month prior to classes starting, and are expected to be returned in a timely matter, before their due date.
- The Kimball Art Center is located at 1401 Kearns Blvd. in the heart of the Bonanza Park area. There are parking lots on both sides of our building. Teachers are welcome to park in either parking lot.
- You will be required to attend an orientation session before the beginning of the semester.
- **Deadlines and Important Dates:**
- Class proposals, descriptions, lesson plans, dates, materials lists and example images are due Saturday September 15 Please submit all content to <https://kimballartcenter.org/submit-class-proposal/>
- In mid october the classes are released online and registration capabilities are live.
- Print release - Late october, catalogues in house to be mailed and start distribution. (PR begins with online release - we may ask you to join us on KPCW, come to PCTV or perhaps interview for the Park Record).

Let's make this winter the most fun and creative yet! We look forward to hearing all of your ideas!